Study Guide for **Master's Degree Programs** at Prince of Songkla University

START

1st Semester

1. Report for enrollment
2. Register for the courses according to your study plan
3. Attend the orientation event for new students
4. Develop a study plan in accordance with the program syllabus
5. Familiarize yourself with the regulations and relevant standards
6. Submit english test result to your program to fulfil proficiency requirement
7. Submit form for appointment of thesis advisor (Form GS1)*
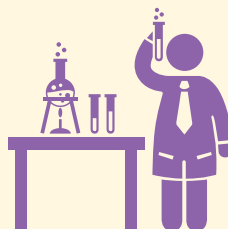
2nd Semester

1. Register for the courses according to your study plan
2. Have the thesis committee appointed and pass the thesis/minor thesis proposal defense exam (Form GS2)* (The timing of the exam depends on the faculty)

3rd Semester

1. Register for the courses according to your study plan
2. Have the thesis committee appointed and pass the thesis/minor thesis proposal defense exam (Form GS2)* (The timing of the exam depends on the faculty)
3. Conduct your research project
4. Submit manuscript(s) based on your thesis work to journals and/or present at research conferences (Form GS 4/1)*

4th Semester

Master's Thesis
1. Register for the courses according to your study plan
2. Submit manuscript(s) based on your thesis work to journals and/or present at research conferences (Form GS 4/1)*
3. Request the appointment of the thesis examination committee and the theis examination date (GS 3 & GS 4)*
4. Check your thesis for plagiarism via Turnitin (GS 14)*
5. Submit relevant pages for thesis format inspection by One Stop Service (GS 6)**
6. Submit a copy of the completed thesis together with the required documents (GS 8)*
7. Submit a request for completion of study online at https://reg.psu.ac.th/isr/index.aspx

Minor Thesis
1. Register for the courses according to your study plan
2. Pass the comprehensive exam (Plan B) (date and time are determined by the program)
3. Request the appointment of the minor thesis examination committee and the minor thesis examination date (set by the faculty)
4. Submit the completed minor thesis
5. Submit a request for completion of study online at https://reg.psu.ac.th/isr/index.aspx

Conditions for Graduation

1. Proof of english proficiency as required by the Graduate School***
2. All required courses have been completed with an overall GPA ≥ 3.00
3. Pass the thesis/minor thesis exam and submit the completed thesis/minor thesis
4. The research has been published according to the requirements of the regulations*/program/scholarship/others as a applicable
5. Other conditions****

Note: A maximum of two attempts are permitted for comprehensive exam and thesis exam respectively.

* *For Thai students,* please check the regulations on Graduate Studies of Prince of Songkla University (2013) at http://www.grad.psu.ac.th/th/current-student/graduate-study-guideline.html and *for international students,* please check the PSU Graduate Study : Study Guideline at http://www.grad.psu.ac.th/en/current-student/graduate-study-guideline.html

** See the thesis manual webpage for formatting guidelines: http://www.grad.psu.ac.th/th/current-student/thesis/thesis-manual-guidelines.html

*** As detailed of english proficiency criteria in the Graduate School Announcement dated June 26th, 2018. For more information, please check http://www.grad.psu.ac.th/en/current-student/graduate-study-guideline.html#english-language-proficiency and *for Thai students,* please check at http://www.grad.psu.ac.th/th/current-student/english-language-proficiency/regulation-other.html

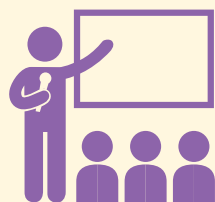**** Other criteria and guidelines as applicable

English Testings:
- CU-TEP (2 rounds per year, held on the 4th Saturday of April and October) For more info, please see: https://tinyurl.com/y8unf84r
- PSU-TEP & TOEFL ITP (4 rounds per year) For more info, please see: http://www.libarts.psu.ac.th/

Scholarships:
- Teaching Assistant (TA) Scholarship
- Graduate School Dissertation Funding for Thesis
- Graduate School Dissertation Funding for Thesis-Community's Problem Solving Topic
- Scholarship for Outstanding GPA
- Scholarship Awards for Master and Ph.D. Studies under Thailand's Education Hub for ASEAN Countries (International Students)
- STEM Workforce Scholarship (Thai Students)

Graduate Student Workshops:
- Turnitin Program (Plagiarism Report)
- Proposal Development
- Workshop on Grad Scholarships Management
- Writing for Publication
- Orientation
- Preparation Course for International Graduate Students
- Preparation for Scholarly Presentation

Telephone

Hatyai Campus	**074-282000**
· One Stop Service Graduate School	074-286997
· Registrar's Division	074-289269
· International Affairs Office	074-446824
· Khunying Long Athakravisunthorn Learning Resources Center	074-282352
· Health Science Library	074-451172
· Computer Center	074-282101
· Sport Center	074-289181
· Student Health Center	074-282239
· Songklanagarind Hospital	074-445000
· Prince of Songkla University Bookstore	074-282980
Pattani Campus	**073-313928**
· Graduate School	073-331252
· Registration Office	073-313174
· International Affairs Office	073-312238
· John F.Kennedy Library	073-313486
Phuket Campus	**076-276012**
· Registration Office	076-276029
· Learning Centre	076-276029
Trang Campus	**075-201712**
· Registrar's Officer	075-201726
· Self-Access Learning Center	0-75201727
· Library	075-201732
Suratthani Campus	**077-355040**
· Registrar's Officer	077-278858
· Library	077-352070

Course offered for Graduate Students:
- Research Methodology (950-500)

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